

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 623
Board and Administration Center, Room 11, Mattoon, IL
November 12, 2018

Minutes

Call to Order.

Chair Dave Storm, called the November 12, 2018, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 11, Board and Administration Center, Mattoon.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Mr. Bruce Owen; Ms. Doris Reynolds, Vice Chair; Ms. Meg Steward; Mr. Dave Storm, Chair; Mr. Mike Sullivan; and Ms. Tessa Philpot, Student Trustee.

Trustees Absent: None.

Others Present: Dr. Jonathan Bullock, President; Mr. Jon Althaus, Vice President for Academic Services; Mr. Bryan Gleckler, Vice President for Business Services; Ms. Jean Anne Grunloh, Senior Executive to the President; Dr. Jim Hull, Vice President for Workforce Solutions and Community Education; Dr. Tina Stovall, Vice President for Student Services; and members of the staff, community and media.

Approval of Consent Items.

Trustee Sullivan moved and Trustee Owen seconded to approve the following consent items:

1. Approval of Minutes of October 8, 2018, Regular Meeting.
2. Approval of Agenda of November 12, 2018, Board of Trustees Meeting.
3. Bills for Payment and Travel Expenses.

This information was presented by College administration for approval with full assurance by management they were prepared in good faith to follow all applicable laws and Board policy. Summary and bills include:

Education Fund	\$	12,327.90
Building Fund	\$	80,858.82

Site & Construction Fund	\$	903,919.30
Bond & Interest Fund	\$	-
Auxiliary Services Fund	\$	79,734.77
Restricted Purposes Fund	\$	743,534.04
Working Cash Fund	\$	-
Audit Fund	\$	53.50
Liability Insurance Fund	\$	49,979.96
Student Accts Receivables	\$	271,192.01
Total	\$	2,141,600.30

For details of bills refer to:

<https://www.lakelandcollege.edu/board-of-trustees/bot-bills/>

4. Destruction of Tape Recording of May 14, 2017, Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

There were no public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Sullivan presented on information he learned while recently attending an ICCTA conference. He highlighted state legislative updates, a roundtable session that was focused on opportunities for community colleges to partner with business and industry for workforce development needs, how trustees interact with the student body, and an upcoming federal grant opportunity, the Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant.

Resource & Development.

Trustee Reynolds, Resource and Development Committee Chair, said the Committee met recently for an in-depth review of items that will appear later in the agenda. She will comment on those items as they are discussed per order of the agenda.

Finance.

Trustee Deters, Finance Committee Chair, said the Committee had not met since the last regular Board meeting. She had no report at this time.

Buildings & Site.

Trustee Owen, Buildings and Site Committee Chair, said the Committee met recently for an in-depth review of several items that will appear later in the agenda. He will comment on those items as they are discussed per order of the agenda.

Foundation.

Trustee Reynolds said she had no report at this time.

Student Report.

Student Trustee Philpot provided an update on activities with the Student Government Association and Student Ambassadors. She highlighted events in which students attended or assisted the College including open forums for selection of a new vice president for student services, HLC site visit open forum, and a leadership conference.

President's Report.

Dr. Bullock said:

- Congratulations to Ms. Jackie Joines, Executive Director for College Advancement, for being nominated for the Lisa Mauney Outstanding Fundraising Executive award through the East Central Illinois Chapter of the Association of Fundraising Professionals.
- On November 5-6, 2018, we welcomed four peer reviewers from the Higher Learning Commission to campus for a site visit. Although the reviewers are unable to comment on our accreditation status or their recommendations, they did share positive feedback on the College community and the work we do in serving students.
- For Fiscal Year 2018, a total of \$1,780,283 remains outstanding on the Illinois Department of Corrections contract. This reflects invoices from March – June. In addition, a total of \$118,175 remains outstanding from the Juvenile Justice contracts which reflect May and June invoices.
- For Fiscal Year 2019, no payments for the Illinois Department of Corrections contract or the Juvenile Justice contract have been received. A total of \$1,783,633.82 has been billed to the Department of Corrections thus far while a total of \$149,891.60 has been billed to the Department of Juvenile Justice.
- For Fiscal Year 2019 credit hour reimbursement, we have received four payments thus far in the amount of \$2,199,940.81. A total of \$2,121,909.19 remains outstanding for the year.
- For Fiscal Year 2019 equalization, we have received three payments thus far totaling \$1,478,655. A total of \$4,435,960 remains outstanding for the year.

Dr. Bullock and Ms. Kelly Allee, Director of Marketing and Public Relations, presented to the Board on the launch of a new marketing campaign, “*Thanks Lake Land.*”

Non-action Items.

Proposed Coles County Enterprise Zone Application.

Ms. Angela Griffin, Coles Together President, presented on a proposed resolution for the College to agree to abate taxes should Coles County’s application for an enterprise zone be approved by the state. The proposed resolution will be submitted to the Board for action during the December 10, 2018, Board meeting.

Faculty Focus on Advancing Student Success – Exposing Students to the Latest Technology.

Mr. Dion Buzzard, Industrial Technology Instructor/Program Coordinator, presented on Lake Land students’ utilization of the latest technology in 3D printing.

Proposed Revisions to Numerous Policies – Board Policy Manual Annual Review.

Trustees reviewed proposed revisions to 27 policies resulting from the Cabinet’s annual review of the Board Policy Manual in its entirety. Trustees learned the revisions are a result of the President’s Cabinet conducting an annual review of the Board Policy Manual in its entirety.

Trustee Reynolds, Resource and Development Committee Chair, said the Committee met recently for an in-depth review of the proposed revisions and the Committee’s consensus was to recommend to the Board approval of the proposed revisions as presented.

Dr. Bullock said proposed revisions were being presented as first reading and will be brought to the Board for action during the December 2018 regular Board meeting.

Calendar of Events.

Trustees reviewed a calendar of upcoming events.

Correspondence.

Trustees reviewed four items of correspondence.

Action Items.

Acceptance of Reporting of September 2018 Financial Statements.

Trustees reviewed the September 2018 Financial Statements and a memorandum from Mr. Gleckler highlighting variances for the statements. Mr. Gleckler presented on significant variances.

Trustee Deters moved and Trustee Steward seconded to approve the September 2018 Financial Statements as presented.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Proposed Revisions to Board Policy 10.15 - Banking, Investments, and Checking.

Trustees heard a recommendation from Mr. Gleckler to approve revisions to the above-referenced Policy. He said revisions will allow for the investment in corporate notes with a maturity level of up to three years from the previous limit of 270 days. Public Act 100-0752 amended the Public Funds Investment Act to allow for this change. Mr. Gleckler requested the Board approve proposed revisions with first reading and waive second reading so that the College could begin taking advantage of a greater flexibility in the Public Funds Investment Act.

Trustee Deters moved and Trustee Steward seconded to approve as presented proposed revisions to Board Policy 10.15 - *Banking, Investments, and Checking*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Acceptance of Gift-in-Kind Donation from Foundation. (Roll Call Vote Required).

Trustees heard a recommendation from Dr. Bullock to accept a donation from the Foundation of a Texas Instruments 83+ Calculator with an estimated value of \$50 to be used for educational purposes for students who do not have access to this type of calculator.

Trustee Reynolds moved and Trustee Sullivan seconded to accept the gift-in-kind donation of a Texas Instruments 83+ calculator from the College's Foundation. Chair Storm said this gift was generously donated by Mr. Scott Drone-Silvers, Library Director, to the Foundation to be used for educational purposes for students who do not have access to this type of calculator.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Service Agreement for Technical Service and Support for Schneider Electric / Andover Controls Building Automation Systems.

Trustees heard a request from Mr. Gleckler that the Board approve a three-year service agreement with Dynamic Controls, Inc. of East Peoria, Illinois, for the technical service and support for the Schneider Electric / Andover Controls Building Automation Systems for the College's main campus and Kluthe Center. Trustees reviewed details of the proposed agreement. Mr. Gleckler said Dynamic Controls, Inc. installed and has been servicing the College's control and monitoring systems for our automated doors, ventilation control and system monitoring, and our heating and air conditioning systems for the main campus and at the Kluthe Center.

Trustee Cadwell moved and Trustee Sullivan seconded to approve as presented a three-year service agreement with Dynamic Controls, Inc. of East Peoria, Illinois, in the amount of \$41,188 per year, for the period October 1, 2018, through Sept. 30, 2021, for the technical service and support for the Schneider Electric / Andover Controls Building Automation Systems for the College's main campus and Kluthe Center

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Recommendations for CDB Deferred Maintenance Funded Projects.

Trustees heard a request from Mr. Gleckler that the Board approve six emergency and deferred maintenance projects, utilizing allocated state funds in the amount of \$195,585 and College funds for a local 25% match of \$66,665. Mr. Gleckler said the administration has identified funds within the FY 2019 budget to cover the local funding requirements associated with these projects.

Trustee Owen moved and Trustee Reynolds seconded to approve as presented six projects to be completed with the deferred maintenance funding of \$195,585 that is being allocated to Lake Land College by the State of Illinois and the College's local 25% match of \$66,665 for a total available amount of \$262,250. These projects include: Roof Cap Masonry Repairs, Power House Roof, Fieldhouse Flat Roof; Physical Plant Electrical Upgrade; Sidewalk Repairs and West Building Carpet/Flooring.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Bid for the General Construction for Luther Student Center Project – Bid Package #3.

Trustee Owen, Buildings and Site Committee Chair, said the Committee met recently for an in-depth review of each of the bid award recommendations related to this agenda item and the next five agenda items and as part of the Luther Student Center Bid Package #3. Trustee Owen said the Committee's consensus was to recommend to the Board approval of the six bid awards as recommended by the administration. Trustees reviewed details of the bid tabulation sheets for each of the six components of bid package #3, and Mr. Gleckler presented on the administration's recommendation for each bid component award.

Trustee Deters moved and Trustee Cadwell seconded to approve a presented the bid received from Grunloh Construction of Effingham in the total amount of \$4,479,000 for the general construction contractor component of the Luther Student Center project and as part of bid package #3.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Bid for the Electrical for Luther Student Center Project – Bid Package #3.

Trustee Reynolds moved and Trustee Steward seconded to approve as presented the bid received from Anderson Electric of Mattoon in the total amount of \$1,102,090 for the electrical component of the Luther Student Center project and as part of bid package #3

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Bid for the Glazing for Luther Student Center Project – Bid Package #3.

Trustee Sullivan moved and Student Trustee Philpot seconded to approve as presented the bid received from Bacon & Van Buskirk Glass Co., Inc. of Champaign in the total amount of \$794,900 for the glazing component of the Luther Student Center project and as part of bid package #3.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Bid for the Fire Sprinkler for Luther Student Center Project – Bid Package #3.

Trustee Steward moved and Trustee Sullivan seconded to approve as presented the bid received from Automatic Fire Sprinkler, LLC of Normal in the total amount of \$194,370 for the fire sprinkler component of the Luther Student Center project and as part of bid package #3

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Bid for the Mechanical for Luther Student Center Project – Bid Package #3.

Trustee Deters moved and Student Trustee Philpot seconded to approve as presented the bid received from to Davis-Houk Mechanical, Inc. of Urbana in the total amount of \$605,000 for the mechanical component of the Luther Student Center project and as part of bid package #3.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Approval of Bid for the Plumbing for Luther Student Center Project – Bid Package #3.

Trustee Reynolds moved and Trustee Sullivan seconded to approve as presented the bid received from Davis-Houk Mechanical, Inc. of Urbana in the total amount of \$295,000 for the plumbing component of the Luther Student Center project and as part of bid package #3

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Closed Session.

7:05 p.m. – Trustee Cadwell moved and Trustee Reynolds seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1) [Illinois General Assembly 2017 et. Seq.], to discuss the appointment, employment, compensation or performance of specific employees.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.
Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.
Motion carried.

Return to Open Session – Roll Call.

7:20 p.m.

Trustees Physically Present: Mr. Gary Cadwell; Ms. Ann Deters, Secretary; Mr. Bruce Owen; Ms. Doris Reynolds, Vice-Chair; Ms. Meg Steward; Mr. Dave Storm, Chair; Mr. Mike Sullivan and Ms. Tessa Philpot, Student Trustee.

Trustees Absent: None.

Approval of Appointment of Vice President for Student Services as Discussed in Closed Session.

Trustee Reynolds moved and Trustee Cadwell seconded to appoint Ms. Beth Gerl to the position of Vice President for Student Services effective February 1, 2019, and contingent upon terms outlined by the Human Resources Department for the hiring process. This action followed discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.
Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.
Motion carried.

Approval of Employment Agreement Resolution No. 1118-003 to Approve One Year Employment Agreement with Ms. Jacqueline Joines, College Executive Director for College Advancement, through December 31, 2019, as Discussed in Closed Session.

Trustee Deters moved and Trustee Steward seconded to approve Resolution No. 1118-003 to approve the employment agreement with Ms. Jacqueline Joines, Lake Land College Executive Director for College Advancement, for one year from January 1, 2019 to December 31, 2019. This action followed discussion on the topic held in closed session. [A full and complete copy of the Resolution is attached to and part of these minutes.]

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.
Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.
Motion carried.

Approval of Human Resources Report.

Trustees reviewed the proposed Human Resources Report. Dr. Bullock highlighted a few of the personnel changes and three proposed new positions.

Trustee Reynolds moved and Trustee Steward seconded to approve the following Human Resources Report.

The following employees are recommended for leave

Schoonover, Crystal	FMLA	12/22/18-3/15/19
Shoot, James	FMLA	09/24/18-10/14/18
White, Casey	FLMA Intermittent through	10/18/19

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Birch, Skyler	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	08/31/2018
Birch, Skyler	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	08/31/2018
Brandt, Haylee	Allied Health LPN Substitute Instructor Primary Position is Nursing Instructor	10/16/2018
Carlelycke, Tilda	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	10/01/2018
Carlelycke, Tilda	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	10/01/2018
Deters, Timothy	Tutor-Disability Services - Bachelor Primary Position is Tutor-Bachelor's-LRC	09/27/2018
Deters, Timothy	Tutor - Bachelor's Community Education Primary Position is Tutor-Bachelor's-LRC	09/27/2018
Graham, Beth-Anne	Tutor - Associate Community Education Primary Position is Tutor - Associate-Lrng Asst	09/06/2018
Graham, Beth-Anne	Tutor-Associates-Disability Services Primary Position is Tutor - Associate-Lrng Asst	09/06/2018
Johnson, Davis	Basketball Scorers/Timers Primary Position is Fitness Center Specialist	09/25/2018
Reeder, Michele	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	09/06/2018
Reeder, Michele	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	09/06/2018
Salem, Terry	Honors Instructor - SSE Primary Position is Adjunct Faculty SSE	10/17/2018
Simmons, Courtney	Tutor-Student Community Education Primary Position is Tutor - Student Lrng Asst	10/01/2018

Simmons, Courtney	Tutor-Disability Services - Student Primary Position is Tutor - Student Lrng Asst	10/01/2018
Thomas, Justin	Honors Instructor - SSE Primary Position is Adjunct Faculty SSE	10/24/2018

Part-time - Grant Funded

Birch, Skyler	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	08/31/2018
Carlelycke, Tilda	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	10/01/2018
Deters, Timothy	Tutor - Bachelor's Carl Perkins Primary Position is Tutor-Bachelor's-LRC	09/27/2018
Graham, Beth-Anne	Tutor - Associate Carl Perkins Primary Position is Tutor - Associate-Lrng Asst	09/06/2018
Pryor, Justin	Perkins Student Worker - Business Primary Position is Tutor - Student Lrng Asst	09/24/2018
Reeder, Michele	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	09/06/2018
Simmons, Courtney	Tutor-Student Carl Perkins Primary Position is Tutor - Student Lrng Asst	10/01/2018
Wilson, Dicie	Adjunct DOC College Funded Instructor Primary Position is Corr Career Tech Instr-TCC	09/27/2018

College Work Study's

Hendryx, Trevor	College Work Study - Student Life Primary Position is Adjunct Faculty Technology	10/22/2018
Verdin, Brandy	College Work Study - TRIO SSS Primary Position is TRIO SSS Student Assistant	10/11/2018

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Daniels, Tori	Bookstore Rush Worker	09/25/2018
Malcome, Logan	Tutor	05/04/2018

Position Recommendations

The following positions have been recommended by the Lake Land College President's Cabinet

- Administrative Assistant to TRIO – Paraprofessional – Level II
- Coordinator of Bookstore Operations – Supervisory – Level 13
- WIOA Financial Operations Coordinator – Support – Level 13

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Full-time - Grant Funded		
Altig, David	Corr Construction Instructor-Logan CC	11/05/2018
Christian, Danny	Corr Constr Occ Instructor-Lawrence CC	11/01/2018
Devries, Jodyne	Corr Horticulture Instructor-SWICC	10/22/2018
Horsch, Scott	Assoc Dean of Corr Program-IYC St. Charles	10/22/2018
McClelland, Morris	Corr Horticulture Instructor-Western IL CC	10/09/2018
Shull, Dennis	Corr Construction Occ Instructor-Lincoln CC	11/05/2018
Stewart, Charles	Corr Custodial Maint Instructor – Robinson CC	11/27/2018
Vecchia, Brianne	Corr Office Assistant –Logan CC	11/05/2018
Vercellino, Marie	Corr Comm Cooking Instructor-Decatur CC	10/22/2018
Part-time		
Birch, Skyler	Tutor - Student Learning Assistance	08/31/2018
Carlelycke, Tilda	Tutor - Student Learning Assistance	10/01/2018
Deters, Timothy	Tutor - Bachelor's Degree - LAC	09/27/2018
Frailey, Tamara	Dual Credit Coordinator	09/20/2018
Joles, Clarice	Commercial Driver Training Instructor	10/22/2018
Koester, Holly	Education Specialist	10/01/2018
Reeder, Michele	Tutor - Student Learning Assistance Center	09/06/2018
Simmons, Courtney	Tutor - Student Learning Assistance Center	10/01/2018
Part-time - Grant Funded		
Delaney, Jennifer	Adjunct DOC College Funded Instructor	10/01/2018
Jones-Lee, Sheri	Adjunct DOC College Funded Instructor	09/20/2018
Kean, Robert	Adjunct DOC College Funded Instructor	10/15/2018
Reeder, Sandra	Adjunct DOC College Funded Instructor	10/01/2018
Rowan, Penny	Adjunct DOC College Funded Instructor	10/11/2018
Rowe, Jodi	Adjunct DOC College Funded Instructor	10/15/2018
Schmitz, Casey	Adult Education Instructor	09/06/2018
Strobel, Rachel	Tutor - Associate's TRIO	10/01/2018
West, Erica	Adjunct DOC College Funded Instructor	10/15/2018
College Work Study's		
Broce, Annaliese	College Work Study - Printshop	10/17/2018
Elder, Mykaela	College Work Study - Counseling	09/17/2018
Beltran, Angelica	College Work Study - Dual Credit	09/17/2018
Goodwin, Mindy	College Work Study - Early Childhood Ed	10/05/2018
Hayward, Miranda	College Work Study - Early Childhood Ed	10/05/2018
Quast, Madison	College Work Study - Early Childhood Ed	10/04/2018
Terminations/Resignations		
The following employees are terminating employment		
	Position	Effective Date
Unpaid Volunteer		
Carr, William	Tech Team Volunteer	09/25/2018

Davis, Michael	Tech Team Volunteer	09/25/2018
Humes, Corey	Tech Team Volunteer	09/25/2018
Jean, Aaron	Tech Team Volunteer	09/25/2018
Sanders, Jack	Tech Team Volunteer	09/25/2018
Wilson, Chisum	Tech Team Volunteer	09/25/2018
Wright, Jesse	Tech Team Volunteer	09/25/2018

Full-time

Kerkhoff, Abigail	Corr Rem Bridge Instr-SWICC	11/02/2018
Larson, Leonard	Corr Warehousing Instr-Sheridan CC	09/25/2018
Lynch, Mason	Custodian	09/28/2018
Seaman, Randy	Service Worker	10/01/2018
Siercks, Kenneth	Corr. Occupation Instr-St. Charles	09/24/2018

Part-time

Derby, Ricky	Groundskeeper	08/24/2018
Earl, Arthur	Adjunct Faculty Technology	01/01/2018
Feldkamp, Karen	Kluthe Test Proctor	11/01/2017
Field, Travis	IDOC CPR Instructor	09/16/2018
Friese, Erin	Bookstore Rush Worker	09/25/2018
Funneman, Allison	Library Assistant Tech Services	08/30/2018
Humphreys, Laura	Pathways Classroom Assistant	08/31/2018
Kerr, Susan	Adjunct Doc College Funded Instr	06/30/2018
Kingery, Samuel	Bookstore Rush Worker	09/25/2018
Meeker, Allison	Dual Credit Coordinator	09/24/2018
Nzuka, Eunice	Print Shop Student Assistant	10/09/2018
Penberthy, Jennifer	Bookstore Rush Worker	09/25/2018
Piescinski, Leah	Admissions Student Assistant	10/08/2018
Rhode, William	IDOC CPR Instructor	10/09/2018
Rosenbaum, David	Bookstore Rush Worker	09/25/2018
Strawn, Melinda	Library Assistant	10/31/2018

Transfers/Promotions

The following employees are recommended for a change in position

	Position	Effective Date
Full-time		
ZuHone, Richelle	Academic Services Specialist for the Dean of Guided Pathways Transferring from Accounting Assistant II	11/12/2018

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Deters, Owen, Reynolds, Steward, Storm and Sullivan. No: None.

Absent: None. Student Advisory Vote: Student Trustee Philpot voted yes.

Motion carried.

Other Business. (Non-action)

There was no additional discussion.

Adjournment.

Student Trustee Philpot moved and Trustee Reynolds seconded to adjourn the meeting of the Lake Land College Board of Trustees at 7:24 p.m.
Motion carried with unanimous voice vote approval.

Approved by:

/s/Mr. Dave Storm, Board Chair

/s/Ms. Ann Deters, Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.
https://www.lakelandcollege.edu/col/board_minutes/